

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
700 W Capitol Avenue, Room 3416
Little Rock, Arkansas 72201

AR Notice PM-495

For: County Offices

2005 State Environmental Training

Approved by: State Executive Director

for David M. [Signature]

1 Overview

A Background

On November 19, 2004, Washington issued Handbook 1EQ (Rev. 1) to update FSA policies and guidance for complying with the National Environmental Policy Act, National Historic Preservation Act and other related laws. The revision incorporates guidance for FLP and Farm Programs.

B Purpose

This notice:

- provides the scheduled dates, times and site of the training sessions
- authorizes attendance for designated session.

2 Training Details

A Authorized Attendees

FLM's, FLO's, FLOT's, FLPT's, FL Specialists, District Directors, CED's, COT's, one Farm Program PT from each county, and COR's are authorized to attend. Farm Program PT's will only need to attend Day 1, and CED's and COT's will only need to attend Day 1 and ½ of Day 2. **Participants shall bring Handbook 1-EQ (Rev. 1) to the training session.**

Counties with employees on a compressed work schedule shall refer to 17-PM for guidance if the scheduled meeting falls on a non-workday.

Persons with disabilities who require accommodations to attend or participate in this meeting should contact Miriam Morehead at 501-301-3015, Federal Relay Service at 1-800-877-8339, or e-mail Miriam.morehead@ar.usda.gov as soon as possible.

Disposal	Distribution
October 1, 2005 02-10-05	All County Offices

2 Training Details

B Training Logistics

Travel is authorized according to the FSA/FAS Travel Policy and Procedure Manual. Pool travel when possible. Due to budgetary constraints, personnel requesting overnight lodging must have District Director concurrence. Personnel staying overnight are responsible for making their own lodging arrangements.

Personnel beginning travel before normal work hours or returning home after normal work hours may receive Compensatory Time, but Compensatory Time must be requested in advance through the District Director and approved by the SED. In areas where offices will not have personnel available for office staffing, a COC member may keep the county office open. DO NOT CLOSE OFFICES.

C Scheduled Dates, Times and Sites

See Exhibit 1 for the scheduled dates, times and sites.

2005 State Environmental Training Schedule

Session #1 February 16 – 18, 2005 Pine Bluff, AR	Governor Mike Huckabee Delta Rivers Nature Center (In Pine Bluff Regional Park off Hwy 65B)	
Arkansas	Drew	Monroe
Ashley	Jefferson	Phillips
Chicot	Lincoln	Prairie
Desha	Lonoke	Pulaski
Session #2 February 22 – 24, 2005 Jonesboro, AR	American State Bank (3rd Floor) 2201 Fair Park (South of Lowes) Between Caraway Road & Stadium Blvd. Please park away from entrance. Enter door facing Race Street by flag pole.	
Clay	Independence	Randolph
Cleburne	Izard	St. Francis
Craighead	Jackson	Sharp
Crittenden	Lawrence	Stone
Cross	Lee	White
Fulton	Mississippi	Woodruff
Greene	Poinsett	
Session #3 March 1 – 3, 2005 Russellville, AR	National Guard Armory Airport Road	
Baxter/Marion	Franklin	Searcy
Benton	Johnson	Sebastian/Scott/Crawford
Boone/Newton	Logan	Van Buren
Carroll	Madison	Washington
Conway	Pope	Yell
Faulkner/Perry		
Session #4 March 7 – 9, 2005 Arkadelphia, AR	Clark County Fairgrounds Youth Building	
Bradley/Calhoun	Hot Spring	Ouachita/Union
Clark	Howard/Pike	Polk
Dallas/Cleveland	Lafayette/Columbia	Saline/Grant
Garland/Montgomery	Little River	Sevier
Hempstead/Nevada	Miller	